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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF EXAMINERS OF SHEET METAL WORKERS
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Approved Meeting Minutes

March 20, 2017

1000 Washington Street – Room C
Boston, MA, 02118

The **Sheet Metal Examining Board** meeting opened at 7:30 am

The following members were present:

Paul Moran – Chairman - Master Member
Russell Bartash – Vice Chairman - Journeyperson Member
Barbara Lagergren – Public Member
Paul Meincke – Journeyperson Member
Eric Pariseau – Master Member
Daniel Walsh – DPS Representative
Michael Morales – DPL Representative

The following staff members were present:

Peter Kelly – Executive Director
Charles Kilb – Board Counsel
Frank Polese – Sheet Metal Inspector
Charles Wolf - Sheet Metal Inspector

1. The meeting came to order at 7:33 am.
2. The Chair informed those in attendance of emergency evacuation procedures.



3. The Board reviewed the following meeting minutes.

- Board Minutes – January 9, 2017

Motion to approve by: E. Pariseau, Seconded by: R. Bartash – unanimously approved

- Executive Session Minutes – January 9, 2017

Motion to approve by: B. Lagergren, Seconded by: E. Pariseau – unanimously approved

4. Board staff reviewed the upcoming Board meeting dates.

No formal action required

5. The Board reviewed the revised Education and Experience Policy and the draft Distance / Correspondence Education Program Guide and application. The Board discussed various types of experience and education information that staff is likely to receive including; out-of-state experience; out-of-county experience; Non-Board approved education.

Motion to table by: E. Pariseau, Seconded by: R. Bartash – motion passed 6-1

6. Board Counsel provided an overview of both the City of Boston and the statewide Hot Works certification and/ or permit requirements. Massachusetts Fire Code 527 CMR, including the statewide Hot Works requirements, were just recently reviewed by the Building Code Coordinating Council and were accepted without opposition. Counsel noted that, if the changes go through, the Board could, if desired, approve a hot works training that would then exempt sheet metal licensees from needing hot works permits/education when performing sheet metal work. Counsel will notify the Board on any further developments as the amendments to 527 CMR now need to go through the public hearing process.

No formal action required

7. Citing no additional topics for discussion, at 8:41 am the Chair announced that the Board would need to enter into Executive Session per M.G.L. c. 30A, §21. The purpose of the Executive Session was to discuss pending litigation where an open meeting may have a detrimental effect on the litigating position of the Board. The Chair announced that the executive session would last approximately fifteen minutes.

Motion to enter Executive Session by: R. Bartash, Seconded by: E. Pariseau

Roll call Vote: M. Morales - yes, P. Meincke - yes, B. Lagergren - yes, R. Bartash - yes,

E. Pariseau - yes, D. Walsh - yes, P. Moran - yes

See Separate Minutes for actions taken during Executive Session.

8. The public meeting resumed at 8:50 am. The Chair announced that the Board would enter into Quasi-Judicial Session. The purpose of this session was to review and approve Final Decisions. The Chair announced that the Quasi-Judicial Session would last approximately thirty minutes.

Motion to enter Quasi-Judicial Session by: B. Lagergren, Seconded by: R. Bartash

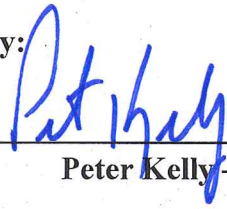
unanimously approved

9. The public meeting resumed at 9:20 am to report on actions taken during Quasi-Judicial Session.

- **2015-001369-IT-ENF** - *Motion to accept Final Decision by: B. Lagergren, Seconded by: D. Walsh - unanimously approved*
- **20150113SM-IT-ENF** - *Motion to accept Final Decision by: R. Bartash, Seconded by: E. Pariseau - unanimously approved*
- **2015-0001348-IT-ENF** - *Motion to accept Final Decision by: E. Pariseau, Seconded by: R. Bartash - unanimously approved*
- **20140725SM005-IT-ENF** - *Motion to accept Final Decision by: B. Lagergren, Seconded by: R. Bartash - unanimously approved*

Meeting Adjourned at 9:20 am

Respectfully submitted by:



Peter Kelly – Executive Director

Referenced Documents:

Meeting Agenda

Previous Meeting Minutes

Distance/Correspondence Education Program Guide (draft)

Application for Distance/Correspondence Education (draft)

Guidelines for Issuance of Credit for work experience and education earned outside the sheet metal profession (draft)